

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
NOVEMBER 9, 2022
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on November 9, 2022 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

ABSENT: Commissioner George Andrejko.

ANNOUNCEMENT – An Executive Session of the Board was held prior to this meeting to discuss personnel items.

MOMENT OF SILENCE – OBSERVANCE OF VETERAN’S DAY

We will take a moment of silence for all our veteran soldiers; thank you to those who have fought in the past...and to those who are today risking their lives for the sake of freedom. Let us pray for our men and women in uniform. Let us ask for the safe return for those abroad. For those who will never return and those not yet accounted for...grant them peace. And, for those who fall and have fallen, let their efforts not be in vein. Let us pray for the families whose sons and daughters are overseas as well as those who may be called upon to defend our freedoms. God Bless America.

Ann Williams, 501 Chestnut Street addressed the board regarding 505 & 507 Chestnut Street.

Anthony Farah, 73 Oxford Street addressed the board regarding the Sans Souci Parkway Project.

ANNOUNCEMENT – the 2023 Budget is presented and available for public review until its adoption at the December meeting at the Township Secretary’s Office. There are no tax or fee increases and all municipal services will remain.

SECRETARY’S REPORT

Motion by Howanitz, secc. Bowers that the Secretary’s Report for the month of October 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on October 12, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MANAGER’S REPORT

Motion by Howanitz, secc. Bowers that the Manager’s Report for the month of October 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Howanitz, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of October 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

TREASURER’S REPORT

Motion by Howanitz, secc. Bowers that the Treasurer’s report for the months of September 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MINUTES OF MEETING OF OCTOBER 12, 2022

Motion by Howanitz, secc. Bowers that the minutes of the meeting of October 12, 2022 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis. Abstain: Bagusky. MOTION CARRIED.

LIST OF BILLS

Motion by Howanitz, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

COMMUNICATIONS

Motion by Howanitz, secc. Bowers that the communications for the month of October 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Howanitz, secc. Bowers that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective November 15, 2022 to December 15, 2022 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Bagusky, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Keith Eichler Jr. & Joseph Hudak be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective November 15, 2022 to December 15, 2022 at a rate of \$14.00 per hour for a maximum of twenty-eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

VACANCY – WORKING FOREMAN

Motion by Bagusky, secc. Bowers to approve the posting of a vacancy in the Road Department for the position of Working Foreman. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Bagusky, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$16,661.05 These will be paid through various funds and grants including from the General Fund and the Capital Projects Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Bagusky, secc. Bowers to approve Invoice No. H220010 in the amount of \$12,895.79 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 020-2022

Motion by Bagusky, secc. Bowers to approve Resolution No. 020-2022 for the Township Manager to submit a Multi Modal Grant Application in the amount of \$800,000 for the Hanover Green School and Ambulance Safe Travel Project as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 021-2022

Motion by Bagusky, secc. Bowers to approve Resolution No. 021-2022 for the requirements presented in Act 57 of 2022 implementing tax penalty waiver provisions as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – RESOLUTION NO. 022-2022

Motion by Bagusky, secc. Bowers to approve Resolution No. 022-2022 for the appointment of the Township Manager to the Lower South Valley Land Bank as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL LETTER OF ENGAGEMENT

Motion by Bagusky, secc. Bowers to approve the letter of engagement from Baker Tilly Virchow Krause, LLP Accountants to provide audit services and assist preparing the Department of Community and Economic Development Report for the calendar year ending December 31, 2022 and the Vice Chairman is authorized to sign same. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – PAY APPLICATION

Motion by Bagusky, secc. Bower to approve, based upon the recommendation of the Township Engineer, Payment Application No. 2 in the amount of \$46,670.95 to Belles Property Management, LLC for the Municipal Fueling Station Project to be paid from the Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICE – CHANGE ORDER NO. 1

Motion by Bagusky, secc. Bowers to authorize, based upon the recommendation of the Township Engineer, Change Order No. 1 in the amount of \$7,500.00 to Belles Property Management, LLC for the Municipal Fueling Station Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – TAX REFUNDS

Motion by Bagusky, secc. Bowers that upon the request of the Tax Collector, to approve the following tax refunds: \$107.53 to Joseph and Barbara Halesey: \$641.95 to Carol Padden. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MOTION TO ADD THE FOLLOWING TO THE AGENDA

Motion by Bagusky, secc. Bowers to add the following motions to the agenda. Resolution 023-2022 and PA American Water Company easement. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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RESOLUTION 023-2022

Motion by Bagusky, secc. Bowers to approve Resolution 023-2022 authorizing the emergency demolition of 505-507 Chestnut Street due to the disrepair and imminent collapse of the structure. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL - EASEMENT

Motion by Bagusky, secc. Bowers to approve the request from PA American Water Company to provide an easement on Fellows Avenue and the Vice Chairman is authorized to sign same. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADJOURN

Motion by Bagusky, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Jennifer Dukes, Secretary